

REGULAR ACTION MEETING AGENDA

February 12, 2015

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Branchburg Municipal Building

MISSION STATEMENT

The mission of the Branchburg Township School District and Community is to inspire our children to learn, think, grow, and excel in life.

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

*The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the Branchburg Township School District has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Clerk’s Office and the **Courier-News**. This notice was sent to the above on January 29, 2015 and posted in the Branchburg Township Schools outside of the Administrative Offices.*

IV. ROLL CALL

V. EXECUTIVE SESSION

(ACTION) BE IT RESOLVED that an Executive Session be called this evening to discuss: personnel, H.I.B. and legal issues.

The nature of the discussion will be disclosed to the public at which time the need for confidentiality no longer exists.

(VOICE VOTE)

VI. SUPERINTENDENT’S REPORT

- **Report to the Board** – Dr. Carol L. Kelley, Superintendent of Schools

VII. PUBLIC COMMENTS

VIII. GOVERNANCE

- **Report** – David Rehe

(ACTION) It is recommended that Item VIII.A. through VIII.F. be moved upon the recommendation of the Superintendent.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Regular Meeting and Executive Session of January 22, 2015.

B. Approval of 2014-2015 School District Calendar

It is recommended that the Board approve the 2014-2015 School District Calendar, which is attached as Reference VIII.B.

C. Approval of Amended Memorandum of Understanding with The Jointure

It is recommended that the Board approve the Amended Memorandum of Understanding with The Jointure attached as Board Reference VIII.C. to provide before and after care services at Whiton Elementary and Stony Brook Schools effective September 1, 2015 through June 30, 2016.

D. Approval of Submission of Application for Special Education Medicaid Initiative Waiver

It is recommended that the Board approve submission of an application for a waiver so as not to participate in the Special Education Medicaid Initiative to the County Executive Superintendent of Schools in accordance with Reference VIII.D.

E. Amendment of Fiscal Year 2014 No Child Left Behind (N.C.L.B.) Grant Funds

The Branchburg Township Board of Education hereby resolves to approve the amendment of the proposed program plan of the FY 2015 ESEA-No Child Left Behind Title I grant and to use the funds as planned when it has been reviewed and approved by the New Jersey Department of Education.

F. Approval of Strategic Goals

It is recommended that the Board approve the 2015-2020 Strategic Goals. (Reference VIII.F.)

(ROLL CALL - ITEM VIII.A. through ITEM VIII.F.)

IX. EDUCATION

- **Report** – Patricia Santos

(ACTION) It is recommended that Items IX.A. through IX.B. be moved upon the recommendation of the Superintendent.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

NJAPHERD Annual Conference, Ocean Plaza Resort, Long Branch, New Jersey, February 23, 24, 2015, Total Maximum Cost - \$220.00 (Account# 11-000-223-580-05-144)

Michael Clark

Electrical License Renewal, Institute of Continuing Education, Fairfield, New Jersey, March 12 through March 19th, 2015, Total Maximum Cost – \$390.00 (Account# 11-000-262-890-01-456)

Alan Coburn

Asbestos Safety Training for Custodial and Maintenance Personnel, Rutgers School of Public Health, Piscataway, NJ, May 7, 8, 2015, Total Maximum Cost - \$395.00
(Account# 11-000-261-580-10-428)

Keith Dunford

School Refusal Behavior, Edison Hotel, Edison, New Jersey, February 19, 2015 Total Maximum Cost - \$211.00 (Account# 11-424-100-300-04-013)

Katherine Gorski

AASA National Conference on Education, San Diego, CA, February 26, 27, 28, 2015, Total Maximum Cost - \$1,539.00 (Account# 11-000-230-580-01-303)

Dr. Carol Kelley

Intel – Collaboration in the Digital Classroom Online Course, Internet Course, February 18, 2015, Total Maximum Cost - \$99.00 (Account# 11-000-223-580-08-144)

Erica Patente

NJMEA State Conference, Hilton Hotel, East Brunswick, New Jersey, February 19, 20, 2015, Total Maximum Cost - \$175.00 (Account# 11-000-223-580-05-144)

Elizabeth Patten

7th Annual Special Education and Mathematics – Preparing for Common Core State Standards & Assessments, Saint Peter's University, Jersey City, New Jersey, January 7, 2015, Total Maximum Cost - \$149.00 (Account# 11-000-223-580-04-144)

Laura Petronio

Controversial Issues in Pediatric Audiology, Weill Cornell Medical College, New York, New York, February 26, 27, 2015, Total Maximum Cost - \$346.34 (Account# 11-000-219-580-03-001)

Randi Venturini

The Year in Review presented by Melinda Jacobs, Esq., Long Branch, New Jersey, March 13, 2015, Total Maximum Cost – \$179.00 (Account# 11-000-219-580-03-001)

Carol Webb

B. Approval of Fundraisers

It is recommended that the Board approve a fundraiser by Mrs. Barron's class to raise money for the Red Cross by creating gifts to sell to the school community from December 8th through 19th, 2015.

It is recommended that the Board approve a fundraiser by the Branchburg Central Middle School Champion students to raise funds to purchase items to make packages for Children's Specialized Hospital in Mountainside.

(ROLL CALL - ITEMS IX.A. through IX.B.)**X. HUMAN RESOURCES**

- **Report** – Zoltan Ambrus

(ACTION) It is recommended that Items X.A. through X.H. be moved upon the recommendation of the Superintendent.

A. Approval of 2014-2015 Extracurricular Stipend Positions

It is recommended that the Board approve Nicole Roth (replacing Steve Pellegrino) of Nonathletic Extracurricular Stipend Position in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) for the 2014-2015 school year as noted, and sufficient funds are available in the 2014-2015 budget:

Requested By	Position	Stipend	Effective
Nicole Roth	Art Club Advisor	\$600.00	2/17/15-6/30/15

It is recommended that the Board approve Tara Forsyth, (replacing Lisa Cashin), of Nonathletic Extracurricular Stipend Position in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) for the 2014-2015 school year as noted, and sufficient funds are available in the 2014-2015 budget.

Requested By	Position	Stipend	Effective
Tara Forsyth	Grade 2 Team Leader	\$1,944.00	1/12/15-6/30/15

B. Approval of Part Time Technology Position

It is recommended that the Board approve the following Part Time Technology Position to work up to 25 hours per week at \$12.00 a hour at a cost not to exceed \$7,000.00 to be paid via Payroll, and sufficient funds are in the 2014-2015 budget:

John Beisler

C. Approval of Level Changes and Issuance of Revised Contracts

In accordance with the provisions of the B.O.E./B.T.E.A. Agreement/Teachers effective July 1, 2013 through June 30, 2016, it is recommended that the Board approve the following Teacher level changes and issuance of revised contracts on the steps and levels as noted effective February 1, 2015 through June 30, 2015 to be paid through Payroll, and sufficient funds are available in the 2014-2015 budget:

Name	From (Step)/Level	To (Step)/Level	Contract	Effective
Sarah Landon	(3)/150	(3)182	\$58,525.00	2/1/2015

D. Approval of Policies on First Reading

It is recommended that the Board approve the following policies on First Reading:

Policy #	Title
3160	<i>Physical Examination - revised</i>
5300	<i>Automated External Defibrillators (AEDS)</i>
5310	<i>Health Services</i>

E. Approval of Presenters Winter/Spring 2015

It is recommended that the Board approve the following presenters for the Winter/Spring 2015 Teacher Academy. Presenters are paid \$41.00 per hour as per contract agreement. This is to be paid out of account # 11-000-223-104-02-210 in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers(which is effective July 1, 2013 through June 30, 2016) for the remainder 2014-2015 school year as noted, and sufficient funds are available in the 2014-2015 budget:

Course Name(s)	Name	Maximum Hours
1) Creating Excel Documents 2) Math Games	Christina Pernini	6
1) Math Workshop 2) Odyssey: How to Create Assessments	Jocelyn Muzychko	7.5
Differentiation in Science	Matt Ross	3
Differentiation in Science	Lucy Plaza	3
Google Docs Uses in the Classroom	Erica Patente	3
1) Conferring in the Reading Workshop 101 2) Reading Partnerships	Kelly Boyle	9
Tips on Creating Content Area Word Walls	Anthony Aliperti	3

1) Reader's and Writer's Workshop Basics 2) 4 th and 5 th Grade Reading: Unpacking the Bends (6 sessions)	Lauren Knoke	22.5
Shared Reading: More than Just Choral Reading	Amanda Roper	3
Shared Reading: More than Just Choral Reading	Catie Ellis	3
Flubaroo: Using Google Forms for Data Collection and Analysis	Suzanne Updegrove	3
Instant Responses Through Technology	Michele Jordan	3
Smartboard XC	Maggi Emmons	3
Amazing Ways Twitter Can Give Wings to Your Professional Development	Carol Kelley	N/A
Simplify Data Collection and Documentation	Laura Porcaro	N/A
Finding Free Technology to Support Common Core Objectives	Laura Porcaro	N/A
Critical Friends Group	Alison Watkins	N/A
Math Assessment Work Session	Karen Dudley	N/A

F. Approval of Transfer

It is recommended that the Board approve the transfer of Robin DiBetta, Instructional Aide at Stony Brook School to transfer to Whiton Elementary School, effective February 2, 2015.

G. Acceptance of Retirement Notice

It is recommended that the Board accept the retirement notice of Alan Coburn, Supervisor of Buildings and Grounds, effective July 1, 2015, with many thanks for his 15 years of service to the students, parents and staff of the Branchburg Township School District.

H. Approval of RTI Coordinator Position

It is recommended that the Board approve the following teacher for the Whiton Elementary School RTI Coordinator for Title I, in accordance with provisions of the B.O.E./B.T.E.A Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016), to be paid through Payroll from Account #11-000-221-104-02-213, and sufficient funds are available in the 2014-2015 budget:

Requested By	Position	Stipend
Kelly Boyle	RTI Coordinator	\$975.00

(ROLL CALL – ITEMS X.A. THROUGH X.H.)

XI. BUSINESS

- **Report – Zoltan Ambrus**

A. Bill List

It is recommended that the Board approve the List of Bills for the period January 23, 2015 through February 12, 2015, totaling \$836,868.67, and ratify the Payroll for the period January 23, 2015 through February 12, 2015, totaling \$1,787,384.12.

B. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills from February 13, 2015 through March 11, 2015 prior to the next regularly scheduled meeting of March 12, 2015 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the March 12, 2015 meeting for ratification.

C. Award of Demographic Study

It is recommended that the Board award Whitehall Associates, Inc., a contract to conduct a Demographic Study for the Branchburg Board of Education in accordance with its proposal of January 17, 2015, for a fixed fee of \$2,000.00 to be paid by purchase order through the General Fund from Account #11-000-230-339-01-001, and sufficient funds are available in the 2014-2015 Budget.

D. Approval of Contract for Internet Services

It is recommended that the Board approve a contract with Comcast Business to provide Ethernet Dedicated Internet Service – 200 MBPS and Ethernet Virtual Private Line Network for a monthly charge of \$1,276.40 for the period beginning July 1, 2015 for a term of sixty (60) months, and to provide 3-Site Ethernet Virtual Private Line (HUB & SPOKE) Network between HUB Branchburg Central Middle School, SPOKE Whiton Elementary School and SPOKE Stony Brook School for a monthly charge of \$1,875.60 for the period beginning February 1, 2016 for a term of sixty (60) months. This contract is in accordance with Middlesex Regional Educational Services Commission 470 # 399520001238888.

(ACTION) It is recommended that Items XI.A. through XI.D. be moved upon the recommendation of the Superintendent.

(ROLL CALL - ITEMS XI.A. through XI.D.)

XII. PUBLIC COMMENTS**XIII. BOARD FORUM**

XIV. BOARD LIAISON REPORTS

- Somerville.....D.Rehe
- P.T.O..... T. Joyce
- Branchburg Education Foundation Report C. Kelley
- Somerset County Educational Services Commission..... O. Phelps
- N.J.S.B.A./S.C.S.B.A....._____
- Branchburg Township Committee.....Z. Ambrus

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT